

## ROBLAND LTD. – PRIVACY POLICY

### PROCESSED PERSONAL DATA

Robland Ltd. can process personal data about you, because you make use of Robland Ltd.'s services and/or because you provide them yourself to Robland Ltd. by filling out a contact form, order form or an offer form on the website(s).

Robland can process the following personal data:

- Your name and surname
- Your address
- Your telephone number
- Your e-mail address
- Your IP-address

### PROCESSING PURPOSES

Robland Ltd. processes your personal data in order to be able to contact you by phone or by e-mail if you require us to do so and/or to approach you in writing (by e-mail and/or overnight mail) if you can't be contacted by phone.

Moreover, Robland Ltd. can use your personal data in the framework of the execution of an agreement with you on a task.

### DURATION OF STORAGE/PROCESSING

Robland Ltd. stores your personal data no longer than is strictly necessary to achieve the goals for which your data have been collected. Your data will not be stored for longer than a year if we haven't come to an agreement with you.

### SHARING WITH THIRD PARTIES

Robland Ltd. only provides your personal data to third parties if this is necessary for the execution of an agreement or to comply with a legal obligation.

### MAPPING WEBSITE VISIT

On the Robland Ltd. website, general visiting data are stored, such as the IP address of your computer and the time of requirement and data sent by your browser. These data are being used for analysis of visitor and click behavior on the website. Robland Ltd. uses this information in order to improve the website's functioning. These data are being anonymized as much as possible and are not being shared with third parties.

### GOOGLE ANALYTICS

Robland Ltd. makes use of Google Analytics in order to understand how users use the website and how effective the eventual AdWords adverts of Robland Ltd. score in Google search result pages. The information received in this way, including your computer's address (IP address) are being transferred to and stored by Google on servers in the United States. For more information, read the Google privacy policy here. Google uses this information to understand how our website is used, to be able to deliver reports on the website to Robland Ltd. and to offer information about the effectiveness of their campaigns to its clients. Google can share this information with third parties if they are legally obliged to do so or as far as these third parties process the information in Google's name. Robland Ltd. has no influence in this. Robland Ltd. has not given consent to Google to use Analytics information obtained through Robland Ltd. for other Google services.

### RIGHTS

You have the right to consult, correct or remove your data. You can send a request for consulting, correction or removal to [privacy@robland.com](mailto:privacy@robland.com). Robland Ltd. will answer your request as soon as possible, but always within two weeks.

### SECURITY

Robland Ltd. takes the protection of your data seriously and takes appropriate measures in order to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. The Robland Ltd. website uses a reliable SSL certificate to ensure that your personal data does not fall into the wrong hands. If you have the impression that your data is not secure or that there are indications of misuse, or if you would like more information about the security of personal data collected by Robland Ltd., please contact [privacy@robland.com](mailto:privacy@robland.com). Robland Ltd. can be reached as follows:

Professional address: Kolvestraat 44, 8000 Bruges, Belgium

Telephone: +32 (0)50 45 89 10

E-mail: [privacy@robland.com](mailto:privacy@robland.com)